

# Niigata Prefecture

Successor's Name: \_\_\_\_\_

Predecessor's Name: \_\_\_\_\_

Contracting Organization: \_\_\_\_\_

Check Appropriate:  Municipal  Prefectural

Contact Info:

Address: \_\_\_\_\_

Phone (Home): (+81) \_\_\_\_\_

Phone (Work): (+81) \_\_\_\_\_

Email Address: \_\_\_\_\_

## Work

Typical Work Schedule: (school, class level, number of classes, etc.)

Monday	am
	pm
Tuesday	am
	pm
Wednesday	am
	pm
Thursday	am
	pm
Friday	am
	pm

Base School/Board of Education:

Address: \_\_\_\_\_

Phone #: (+81) \_\_\_\_\_

Fax #: (+81) \_\_\_\_\_

Supervisor: \_\_\_\_\_

Principal (Base School): \_\_\_\_\_

Director (Board of Ed.): \_\_\_\_\_

Useful Staff: \_\_\_\_\_

Work Hours: (M-Th) \_\_\_\_\_ (Fri) \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Computer Availability:  No email access  Email access during breaks  OK to email at work

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Apartment**

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Check if same as predecessor's:

About Apartment:

First Floor  Second Floor  Other \_\_\_\_\_ Floor

Room # (not including bathroom, kitchen, and bathtub)

One  Two  Three  Other \_\_\_\_\_

No. of *Tatami* Rooms:

One  Two  Three  Other \_\_\_\_\_

Items provided by the Contracting Organization:

Refrigerator  Heater  TV  Range stove  Air Conditioner

Table and chairs  Futon  *Kotatsu*  Microwave  Washing machine

Others \_\_\_\_\_

Items predecessor is willing to give successor for Free:

Air Conditioner  *Kotatsu*  Extra Futon  Dishes  Microwave

Oven  Bookcase  Coach  Bed Frame  Hot Carpet

Others \_\_\_\_\_

Rent: \_\_\_\_\_ per month

**Garbage (Separation and Collection)**

Burnable \_\_\_\_\_ Plastics \_\_\_\_\_

Metal/Glass \_\_\_\_\_ Non-burnable \_\_\_\_\_

N/A. Trash is not separated. Collection Day: \_\_\_\_\_

Special Bags Required:  No  Yes (details) \_\_\_\_\_

Collection location: \_\_\_\_\_

**Travel Times**

To base school: \_\_\_\_\_ min (Circle one: foot, bike, car, train, bus)

To municipal board of ed: \_\_\_\_\_ min (Circle one: foot, bike, car, train, bus)

To local supermarket: \_\_\_\_\_ min (Circle one: foot, bike, car, train, bus)

To train station: \_\_\_\_\_ min (Circle one: foot, bike, car, train, bus)

To closest big city ( \_\_\_\_\_ ) : \_\_\_\_\_ min (Circle one: foot, bike, car, train, bus)

To Niigata City: \_\_\_\_\_ min (Circle one: foot, bike, car, train, bus)

**Average Monthly Bills**

Water	¥ _____ <input type="checkbox"/> N/A	NHK	¥ _____ <input type="checkbox"/> N/A
Gas	¥ _____ <input type="checkbox"/> N/A	Electricity	¥ _____ <input type="checkbox"/> N/A
Basic phone line	¥ _____ <input type="checkbox"/> N/A	Internet	¥ _____ <input type="checkbox"/> N/A

**Other**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_